Attendees – Casey’s: Nick, Jim, Kim, Harold, Stacie, Jaime, Aime, Kate, Amanda. Via Skype: Courtney, Julie, Jason Q., (Chris not in attendance)

Agenda review

Presentation:

2021 Roles and Responsibilities

2021 Roadmap

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Month** | **Season** | **Development** | **Events** | **Communications** | **Board Member Activities** |
| January | In House Futsal\* | Winter Skills\* (6 sessions) |  | Spring Registration | Township Field Permits for Year  Finalize Spring Coaches |
| February | In House Futsal\* | Winter Skills\* | New Coaches Meeting  Coaches Meeting  Sponsor Fundraiser |  | Spring Registration Closes  Spring Teams Declared |
| March | In House Futsal\*  Spring | Winter Skills\*  Pre-Season Sessions | Dick's SG Day  SSC Easter Egg Hunt |  | Field Set Up |
| April | Spring | Spring Complete Moves | Spring Flower Fundraiser |  |  |
| May | Spring | Spring Complete Moves |  | Fall Registration | Fall Registration Opens |
| June | Spring | Summer Skills (6 Sessions)  Summer Complete Moves (6 sessions) | Coaches v First Responders Game  Last Week June  Pick Up Nights  Parent & Kid Pick Up Night  Sponsor Fundraiser  PA West Open  SSC Picnic\* | Fall Registration | Finalize Fall Coaches |
| July |  | Summer Skills  Summer Complete Moves | Pick Up Nights  Parent & Kid Pick Up Night  New Coaches Meeting  Coaches Meeting |  | Fall Registration Closes  Fall Teams Declared |
| August | Fall | Summer Skills  Summer Complete Moves  Pre-Season Sessions | Pick Up Nights  Parent & Kid Pick Up Night  Dick's SG Day  Sponsor Fundraiser  Plum Kick Off Tournament |  |  |
| September | Fall | Fall Complete Moves (6 sessions) | Fall Flower Fundraiser  Homecoming Parade\*  Fall SSC Photos |  |  |
| October | Fall | Fall Complete Moves | Sponsor Fundraiser  Fox Chapel Moonlight Madness | Futsal  Winter Skills | In House Futsal Registration Opens\*  Winter Skills Registration Opens\* |
| November | Fall | Fall Complete Moves | Annual General Meeting | Futsal  Winter Skills | Field Close Down |
| December |  |  | Sponsor Fundraiser | Spring Registration | Spring Registration Opens  In House Futsal Registration Closes\*  Winter Skills Registration Closes\* |

Board Reports:

President [Nick]

* Vision 2021
  + Focus on Fun & Development
    - DONE
    - WORKING
      * See PDC
    - PLANNING
      * See PDC
  + Programs for All
    - DONE
    - WORKING
      * See TOPSoccer
    - PLANNING
      * See VP Recreational
  + Great Partnerships
    - DONE
    - WORKING
      * See Fundraising
      * See Community Service
    - PLANNING
      * See Community Service
  + Supported Volunteers
    - DONE
    - WORKING
      * See PDC
    - PLANNING
* PDC
  + DONE
  + WORKING
    - U4-U6 & Tops Training Guide
    - Recording Skill Videos
  + PLANNING
    - U8 Training Guide
    - Evening Summer Camp
* TOPSoccer
  + DONE
  + WORKING
    - Soliciting TOPSoccer Buddies U14 to adults
    - TOPSoccer Buddy Training scheduled for 3/2 with PA West DOC
    - TOPSoccer Coaching Certification scheduled for 3/13 with national DOC
  + PLANNING
    - TOPSoccer Summer Camp
* Community Service
  + DONE
    - Delivered 60 lbs of food to Christ Lutheran Food Pantry
  + WORKING
    - Setting up Need it, Take it Wall in Denny Field House for gently used equipment (shoes, shin guards)
    - Collecting Clothes for primary school nurses
  + PLANNING
    - Continue the food drive once weather breaks
    - Clothing drive
    - Bags of Hope for Foster Children
    - Homeless Bags

Vice President Recreation [Jim]

* DONE
  + Recommended several teams with high team evaluations or known higher level players who joined the club this spring to play on a team in Division 5: 1 team at U14 Kozora (Boys), 1 Team at u12 Bianchi (Girls)
* WORKING
* PLANNING
  + Fall 2021 Competitive Program
* Recreational Admin [Courtney] :

Referees

* + - DONE
    - WORKING
    - Jr. Referee program continuing with Marc Reppermand – Align similar to last season
    - One program 2-2.5 hour program at $100 focusing on rules, confidence on the field and difficult coaches and parents.
    - PLANNING
* Coaches
  + DONE
  + WORKING
    - Validating current coaching clearances
  + PLANNING
* Fields  [Jason] :
  + DONE
  + WORKING
    - Practice Schedule
    - Field Layout to align with 2020 Spring layout
  + PLANNING
    - Field set up Day – March 20th
    - Move Glenshaw Valley Goals – Amanda checking with Glenshaw Valley Church on storing goals there
    - Coach bag distribution – March 20th

Vice President Developmental [Amanda]

* DONE
  + - Confirmed Spring Coaches
    - Still need U5-6 coaches and a U8 boys coach
* WORKING
* PLANNING
* Developmental Admin [Julie]
* Commissioners
  + DONE
  + WORKING
    - Finalizing rosters to commissioners
  + PLANNING
* Coaches
  + DONE
  + WORKING
    - Validating clearances
  + PLANNING

Secretary [Kate]

* DONE
  + - Setting up compartmentalized communications per week – Community Service every other week, fundraising emails, sponsor spotlights, etc.
    - New email: [ShalerSoccerPhotos@gmail.com](mailto:ShalerSoccerPhotos@gmail.com) to support the submission of team photos, candids
* WORKING
  + - Fundraising Flower Baskets – See Fundraising
    - Schedule post mortem for Spring Registration – March timeframe
* PLANNING
  + - Information session
      * Drop Box
      * Communications Request
* Communications [Aime]
  + Photos
    - DONE
      * See Secretary notes – New email address
    - WORKING
    - PLANNING
  + Social Media
    - DONE
    - WORKING
    - PLANNING
* Permits [Harold]
  + DONE
    - Township fields are secured, no school fields at present
  + WORKING
    - Check with St. Ursula/St. Mary availability
    - Check Millvale athletics field for availability
    - Working with township on getting port-a-johns by start of practices
  + PLANNING
* Events - Who is taking Point?
  + PA West meeting – February 23rd, 2021 at 8:00 PM
  + Dicks Day 3/26 - 3/29
  + Meet and Greets week of April 5th

Registrar [Kim]

* DONE
  + - Good numbers for the spring
* WORKING
  + - Finalizing rosters
* PLANNING
* Uniforms
  + DONE
    - Reusing in house uniforms from last spring for this spring
  + WORKING
    - Ordering uniforms by March 1
  + PLANNING
* Clearances
  + DONE
  + WORKING
  + PLANNING

 Treasurer [Stacie]

* DONE
* WORKING
  + - Taxes March 15, 2021
    - Exploring Non-Profit Status & Grant Opportunities
    - Working with Standard for PLB although Standard was purchased by Dollar Bank
* PLANNING
  + - Explore Options for alternate payment at concessions
* Concessions [Chris]
  + DONE
  + WORKING
  + PLANNING
  + Equipment
    - DONE
    - Updated sponsor forms
    - Confirmed Sponsor Year is Fall to Spring
    - WORKING
    - Bartsch Floral basket sale
    - Sponsor plaques are in and will be distributed to sponsor contacts
    - Constructing initial sponsor Newsletter
    - PLANNING
* Fundraising [Jaime]
  + DONE
  + WORKING
    - Hanging Basket Sale
    - Sponsor Plaques are in and will be distributed to sponsor contacts
    - Constructing initial sponsor Newsletter
  + PLANNING

Other Motions submitted

New Business

Motion: Approve Updated Return to Play Document for spring 2021 Motion Stacie, 2nd Amanda Accepted

Motion: Add an additional ref to each u8 game at a cost of 6\*$20\*8 weeks. $960 Moved Courtney 2nd Jim. Accepted

Adjourn – Jim, Jason 2nd